**Town of Estancia**

**Regular Meeting of the Board of Trustees**

**Monday, November 1, 2021 6:15pm**

**Estancia Town Library- Southwest Room, 601 S. 10th St. Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:15pm and Roll Call was taken:**

**Trustee Lovato – Present**

**Trustee Sedillo – Present**

**Trustee Chavez – Absent**

**Trustee Hall – Present**

**Mayor Dial – Present**

1. **Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the November 1, 2021 agenda as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

1. **Discussion/Approval of the October 18, 2021 Public Hearing Minutes – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the October 18, 2021 Public Hearing Minutes as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

1. **Discussion/Approval of the October 18, 2021 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the October 18, 2021 Regular Meeting minutes. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

1. **Discussion/Approval of the November 1, 2021 Bill List – Action Item**

**ACTION TAKEN:** Trustee Sedillo made a motion to approve the November 1, 2021 Bill list. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**No Public Comment**

1. **Department Updates:**

**Police/Animal Control –** Mayor Dial provided the Board with a printout of the PD calls within the Town that the Torrance County Sheriff’s Department responded to within the last month.

**Planning and Zoning-** No report

**Fire-** Chief Wolonsky told the board that everything is going very well. He told the Board that the town received a grant for a new truck in the amount of $208,000.00 and a stipend grant for $25,000.00. This is great news! The Board thanked Chief Wolonsky for his work to secure these grants. The Board also thanked Chief Wolonsky for his presence at public events.

**Library-** Head Librarian Ms. Angela Creamer presented the following written report:

November 2021 Library Report

Children’s Programming:

 We currently have 18 children signed up for Library Lizards and Bookworm Buddies.

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We are planning our annual Gingerbread House making party for children ages 3 – 12 years old for Tuesday December 14th. This special event will be open to the public. Children can sign up for one of the 20 spots.

The Estancia Pre K program visited the Library today. Twelve children enjoyed story time and made an owl to take home.

We will be asking for donations for our annual Senior Citizens Christmas gift baskets. I have spoken with Lisa from the Estancia Senior Center and she says the seniors enjoy activity books, snacks, and warm socks. Donations will be taken until December 16th.

2018 GO Bond money has to be spend by April 1, 2022. I have spent $12,036.72 of the $15,031.20 that was allocated to the Library. The remainder $2,994.24 will be spent on our eBooks and eAudiobook subscription to Overdrive ($1,533.75), a new community bulletin board and reading material.

The Library has been awarded $10,951.90 in new GO Bond money. These funds have to be spent by April 1, 2024.

Will be receiving $9,712.87 in State Aid

Mr. Basil Davis came by the Library to speak with me about the electrical work that needs to be done at the Library. Mr. Davis said he will get a quote to me next week. Gustin Electric has not gotten back with me about providing a quote. We have many lights out around the library, including the long light fixture in the SW room. The lights above the computer area are making an irritating humming noise. Mr. Davis suggested we change those two rows to LED lights like they installed in the library office.

**Maintenance** had no update for this meeting.

**Administration-** Clerk Ms. Michelle Jones presented the following written report:

Clerk’s Update 11/01/2021

1. We will be meeting with our Engineer, Donzil Worthington, on Wednesday to talk about beginning our Water Meter Project. We will also be taking with Donzil about getting an estimate to repair Town Hall.
2. I have submitted our 1st qtr Qtrly report to DFA. I will present the report at our next meeting.
3. I had my second RTPO meeting. We elected the Chair and Vice-Chair. The RTPO is creating a questionnaire to get public input about transportation needs.
4. Our auditor will be here the week of November 15th to do our audit.
5. We have created a po for Poolside to do maintenance on the pool.

**Old Business**

1. **Discussion/Possible Action of Cannabis Ordinance- Action Item**

The Board reviewed a proposed ordinance that Clerk Michelle Jones and Mayor Dial drafted based on the sample ordinance from the City of Anthony, public comment, and the written recommendations from Trustee Hall and proposed amendments from Trustee Hall. Mayor Dial explained that we are trying to get a document ready to present to our lawyer to review. Trustee Hall said that the proposed ordinance that Ms. Jones and Mayor Dial presented was, in summary, too much. He questioned again why his proposed amendments were not sufficient. He said he didn’t think any of this was needed. Trustee Lovato said that it looked like too much, but he did not see anything that he would take out. Trustee Sedillo asked what the harm would be in having the larger ordinance. Trustee Hall said that the harm would be that people would not read it all. After discussion, the Board agreed to send both documents to the lawyer for review: the proposed ordinance from Clerk Jones and Mayor Dial, and the proposed amendments from Trustee Hall.

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**ACTION TAKEN:** Trustee Hall made a motion to TABLE this item and to send the two documents to the lawyer for review and comment. Trustee Sedillo seconded the motion. All in favor. **ITEM TABLED**

**New Business**

**7.0 Approval of Resolution 2021-29 Increasing the Budgeted Revenues and Expenditures to Account for the TRD Settlement Revenue -Action Item** Clerk Jones presented this resolution for approval. She told the Board that we had to create this resolution to bring in the revenue we received from the recent lawsuit with NM TRD. The requested increase in budgeted revenues and expenditures is $590,826.15. This is the amount we have received. We will pay the attorney $63,726.70, leaving us with a balance of $527099.45. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2021-29 Increasing the Budgeted Revenues and Expenditures to Account for the TRD Settlement Revenue. Trustee Sedillo seconded the motion. Roll Call vote: Trustee Lovato – Yes, Trustee Sedillo – Yes, Trustee Hall – Yes. **MOTION CARRIED**

1. **Mayor/Council:**

 **Trustee Hall** said that he went on vacation to visit his son and took his new dog with him. The dog behaved pretty well.

 **Trustee Chavez** absent

 **Trustee Sedillo** asked about our progress with Caselle and with beginning to video out meetings. He asked about well 4 and said that he would not be attending the next meeting. He said that Game and Fish voted and accepted the changes we requested for fishing at the pond. The change will go into effect on April 1, 2022. This is a great accomplishment. It will be wonderful for every one of every age to be able to fish in the pond.

 **Trustee Lovato** said that the recent Halloween event in the town was a complete and total success! The parade was awesome, and the park was packed! He said they did not show the movie, but he will get with the Special Events committee to reschedule. He said the Special Events committee will appoint officers soon and will start planning events for the Christmas season. He asked about the sale of the fairgrounds and if any progress had been made in scheduling a holiday potluck for the employees. He said gas prices went up again and he will have an update for the public soon.

 **Mayor Dial** said we will have an ATV ordinance to pass at the next meeting. He said that he had meetings scheduled for most of next Wednesday, and that there will be a Matanza this Saturday at the Legion. He said that the State Legislator had a meeting today and decided that no firearms will be allowed in the Roundhouse. He said it was done in Executive Session and no public comment was allowed. He said it’s wrong, but they did it.

 **Adjournment –**

 **ACTION TAKEN:** Trustee Lovato made a motion to adjourn the meeting. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

 **The meeting adjourned at 7:14pm**

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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